



## ***NORTHEAST IOWA COMMUNITY COLLEGE***

*Northeast Iowa Community College provides in-demand education and training focused on improving lives, driving business success and advancing community vitality.*

### **MAT 063 84004 Elementary Algebra**

**Fall 2021**

**Delivery Method:**

- Lecture

**Meet Days/Times/Location:**

- T,R; 10:00 AM - 11:55 AM; NICC Dubuque Center; DC204

**Start and End Dates:**

- 8/24/2021 - 12/16/2021

**Academic Department:** Liberal Arts, Science and Business

### **Required Materials**

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**Ti-30 XIIS Calculator (can be purchased online or at Walmart/Best Buy)**

**Choose one of the two below**

**Introductory Algebra, Loose-Leaf Edition Textbook PLUS MyLab Math with Pearson eText -- 18 Week Access Card Package**

ISBN: 9780135993941

**MyLab Math with Pearson eText -- 18 Week Standalone Instant Access Card -- for Introductory Algebra**

ISBN: 9780135901588

## Grading Procedures and Scale

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<b>Grade</b>	<b>Grading Scale by Percent of Total Points</b> <i>Ex. (94 - 100%)</i>	
A	93-100	
A-	90-92	
B+	87-89	
B	83-86	
B-	80-82	
C+	77-79	
C	73-76	
C- (or P)	70-72	
D+	67-69	
D	63-66	
D-	60-62	
F (or NP)	0-59	

This course will use weighting, rather than total points. The weights are shown below:

	<b># of Assignments</b>	<b>Percentage</b>
<b>Chapter homework</b>	1/section	30%
Participation		5%
<b>Test</b>	4	40%
Final Exam	1	25%

## Course Calendar

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The course calendar is a guide for activities and subject to change at faculty discretion.

Date	Assignments/Exams/Etc	Topic
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	Introduction/Syllabus/Just in 24-Aug Time review	Prealgebra review
Thursday, August 26, 2021	Just in Time Review	
Tuesday, August 31, 2021	Just in Time Review	
Thursday, September 2, 2021	Chapter 1	Real Numbers
Tuesday, September 7, 2021	Chapter 1	
Thursday, September 9, 2021	Chapter 1 homework due	
Tuesday, September 14, 2021	Chapter 2	Solving Equations and Inequalities
Thursday, September 16, 2021	Chapter 2 homework due	
Tuesday, September 21, 2021	Review	
Thursday, September 23, 2021	Exam 1	
Tuesday, September 28, 2021	Chapter 3	Graphs of Linear Equations
Thursday, September 30, 2021	Chapter 3 Chapter 3 Homework Due	
Tuesday, October 5, 2021	Chapter 4	Polynomial Operations
Thursday, October 7, 2021	Chapter 4 Chapter 4 Homework Due	
Tuesday, October 12, 2021	Review	
Thursday, October 14, 2021	Exam 2	
Tuesday, October 19, 2021	Chapter 5	Polynomial Factoring
Thursday, October 21, 2021	Chapter 5	
Tuesday, October 26, 2021	Chapter 5 Homework Due	
Thursday, October 28, 2021	Review	
Tuesday, November 2, 2021	Exam 3	
Thursday, November 4, 2021	Chapter 6	Rational Expressions
Tuesday, November 9, 2021	Chapter 6	
Thursday, November 11, 2021	Chapter 6 Homework Due	
Tuesday, November 16, 2021	Chapter 7	Systems of Equations

Thursday, November 18, 2021	Chapter 7 Homework Due	
Tuesday, November 23, 2021	Review	
Thursday, November 25, 2021	No class	
Tuesday, November 30, 2021	Exam	
Thursday, December 2, 2021	Chapter 8	Radical Expressions and Equations
Tuesday, December 7, 2021	Chapter 8 Homework Due	
Thursday, December 9, 2021	Chapter 9 Homework Due	Quadratic Equations
Tuesday, December 14, 2021	Review	
Thursday, December 16, 2021	Finals week	

## Student Course Feedback

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Prior to course completion you will receive an email providing a link to share your feedback. You are EXPECTED to complete the feedback form for each class.

## Assessment

Northeast Iowa Community College is an institution dedicated to continuous instructional improvement as part of our assessment efforts. It is necessary for us to collect and analyze course level data. Data drawn from student work for the purposes of institutional assessment will be posted in aggregate and will not identify individual students. Your continued support in our ongoing effort to provide quality instructional services at NICC is appreciated.

## College Policies

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### Attendance/Academic Engagement

(See College Handbook for more details) Regular attendance is expected. A strong relationship exists between success in college and class attendance. Absence in class interferes with the learning process and may lead to academic failure. Students should confer with the instructor immediately following an absence. When there is advance knowledge of an absence, students should discuss this with the instructor prior to the absence.

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and

effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that we can help you find a solution.

## Academic Integrity

Academic integrity is the commitment to and demonstration of honesty, ethics, and taking personal responsibility for your work in an academic setting. Academic integrity includes honesty, fairness, respect and responsibility. Academic integrity requires student's work to be the product of their own thought and effort, and to ensure that the intellectual contribution of others is properly documented. Academic integrity applies to all academic activities, including, but not limited to, classwork, labs, clinical field, practicum or co-op assignments. Examples of violations of academic integrity include, but are not limited to, plagiarism, cheating, lying, falsifying data, and aiding dishonesty. Violations of academic integrity are addressed according to the [Academic Integrity Policy](#), and sanctions may include, but not be limited to, warnings (either verbal or written), grade reduction for an assignment, project or test, or a failing grade for the course. Sanctions for violations of academic integrity for a course shall be determined by the faculty member for the course. Pursuant to the Student Conduct Code, egregious or repeated violations of the academic integrity policy may result in the suspension or expulsion from a class or from the College, as determined by the College.

## Class Continuation during Campus or Center Closing

Instructional continuity is critical to the College mission and to your success in this class. As such, should a campus or center close due to weather or unforeseen circumstances, please check your Brightspace class for specific instructions and expectations from your instructor due to the campus closure.

Classes will not be canceled, and students will be expected to continue to engage in this class remotely until such a time as classes can return to normal.

For notification on campus closures, please refer to the following:

<https://www.nicc.edu/about/consumer-information/emergency-response-and-procedure/>

## Campus Emergencies

In the event of a campus emergency, an alarm will sound or an appropriate announcement will be made. An emergency response guide, building evacuation routes and severe weather shelter areas are posted in each room. Safety drills are held on a regular basis. For more information, visit campus emergencies in the college catalog.

# Course Section Policies

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## Absence/Illness

If you are to be absent, please let me know beforehand. Note that if you are absent, you are not participating for the day.

## Participation

Participation will be 5% of the final grade and is measured by the impact that you provide to the course. If you are providing a positive impact on the class every day, you should expect to receive full credit. If you are non-participatory or disruptive, you should expect a lower score. Note that if you are not present, it is difficult to participate.

## Homework

Homework in the course will be done in MyMathLab via Brightspace. Instructions on how to register for Brightspace to work on the homework can be found in the content tab. All homework for the course is available to you from the moment that class begins. Feel free to work ahead at your leisure. Whenever we finish a section during class, the homework for that section will be due on the next Sunday at 11:59 pm.

## Exams

Exams will be done in class. You must show your work for each problem and label which problem you are working on in your scratch paper. You may do exam revisions on each of your exams for up to 10% of the exam back. The details on what are needed for your revisions can be found below:

### Exam Revisions:

To get access to revisions, you must turn in a full reflection of the exam. The reflection must include the following:

1. Are you content with the score that you earned? Why?
2. What went right in your preparation leading up to the exam?
3. What could be improved upon in your preparation leading up to the exam?
4. For each problem, discuss what error you made and how you will approach the problem next time.

Failure to complete the reflection before attempting the revision will result in not receiving credit for the revision. A second violation will result in revoked revision privileges.

Your revisions must be done for each question that you did not receive full credit on and must be completed on a separate piece of paper, that is NOT ON YOUR ORIGINAL EXAM.

### Academic Integrity Violations

Academic dishonesty will not be tolerated in any course at NICC. Plagiarism and other forms of cheating are examples of such dishonesty and are subject to review and possible sanctions as outlined in the NICC Student Conduct Code. For a detailed explanation of plagiarism, please visit the Plagiarism Lib Guide at <http://nicc.lebguises.com/citingsources>. If you are found to be cheating, you will receive a 0 on that particular item. A second instance of cheating will result in an F for the course.

### Late Work

**Everybody gets one:** I understand that life sometimes gets in the way. Given that, if you miss a particular due date for a batch of homework, just let me know that you intend to use your, "everybody gets one" for the semester. Doing so will give you until the next Sunday to complete the homework. After that, late assignments will be worth 50%.

### Missing Assignments

Missing assignments will result in a 0 for the assignment.

### Makeup Testing

Makeup testing must be schedule by the student with me.

### Use of Technology

#### Cell Phone/Text Messaging Usage

Your cell phone is not to be used in class, other than for working on homework, if necessary.

#### Laptop Use

Laptop use is to be only used for working on homework.

#### Recording

Only permitted as a pre-approved instructional accommodation.

## Classroom Conduct

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As a student in this course (and at this College) you are expected to maintain a high degree of professionalism, commitment to active learning and participation in this class; and also integrity in your behavior in and out of the classroom in which the rights, dignity, worth, and freedom of all members of the class are respected. Please refer to the [College Catalog](#) for detailed information on the [Student Conduct Code](#).

## Additional Information

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### Learning Center

The NICC Learning Centers provide tutoring assistance free of charge to any student in person Monday through Friday or virtually online with our online tutoring service 24/7 with [Upswing](#). Students are encouraged to utilize the Learning Centers in Calmar, Peosta or Dubuque.

### Access

Take advantage of the *ReadSpeaker Listen Button* to enhance understanding and comprehension of the materials in this and any syllabus within the content area. All of the materials posted in the content area of NICC Brightspace classrooms have a *Listen Button* to have the text highlighted and read for you. Listening to text read aloud is shown to improve reading comprehension.

[www.nicc.edu/readspeaker](http://www.nicc.edu/readspeaker)

### ReadSpeaker for Brightspace by D2L



### Course Copyright

All course materials students receive or to which students have online access are protected by copyright laws. Students may use course materials and make copies for their own use as needed, but unauthorized distribution and/or uploading of materials without the instructor's express written permission is strictly prohibited. Students who engage in the unauthorized distribution of copyrighted materials may be held in violation of the College's Code of Conduct, and/or liable under Federal and State laws.

### Netiquette

The term "Netiquette" refers to the etiquette guidelines for electronic communications, such as e-mail and bulletin board postings. Netiquette covers not only rules to maintain civility in discussions, but also special guidelines unique to the electronic nature of forum messages.



## Accommodation Policy

In accordance with the Americans with Disability Act, NICC ensures the accessibility of its programs, classes, and services to students with disabilities. For any questions or to apply for disability services please contact the Accessibility Services Office to set up an appointment, or visit the Accessibility Services website at: <https://www.nicc.edu/academic-support/disability-services/accommodations/> for additional information. Any student eligible for and needing academic accommodations because of a disability is requested to speak with their instructor.

Sally Mallam, M.S.

Director of Accessibility Services

844.642.2338 ext. 1258

[mallams@nicc.edu](mailto:mallams@nicc.edu)

## Statement of Non-Discrimination

It is the policy of Northeast Iowa Community College not to discriminate on the basis of race, color, national origin, sex, disability, age (employment), sexual orientation, gender identity, creed, religion, and actual or potential parental, family or marital status in its programs, activities, or employment practices as required by federal and state civil rights regulations. If you have questions, concerns or to read the full policy at: <https://www.nicc.edu/aboutnicc/nondiscriminationpolicy/>.

## Title IX: Confidentiality and Responsible Employee Statement

Northeast Iowa Community College faculty are committed to helping create a safe and open learning environment for all students. If you (or someone you know) have experienced any form of sexual misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available. The College strongly encourages all members of the community to take action, seek support and report incidents of sexual misconduct to the Title IX Office. Please be aware that under Title IX of the Education Amendments of 1972, I am required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact one of NICC's Counselors (Calmar Campus 844.642.2338, ext. 1378 / Peosta Campus 844.642.2338, ext. 2215). For more information about reporting options and resources visit [Sexual Respect and Title IX](#).

## Disclaimer

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This syllabus, along with course assignments and due dates, are subject to change. It is the student's responsibility to check the Learning Management System (Currently Brightspace) for corrections or updates to the syllabus. Any changes will be clearly noted by your instructor or listed in the course announcements or through NICC email.